

Coastal Valleys EMS Agency

Serving Mendocino, Napa and Sonoma Counties



EMS Special Memorandum - #09-005

Date: May 19, 2009

To: Mendocino/Napa/Sonoma County EMS Providers
Mendocino/Napa/Sonoma County Hospitals
Mendocino/Napa/Sonoma County Fire Agencies
Interested Parties

From: Bryan Cleaver Regional EMS Administrator Mark Luoto, MD
Regional EMS Medical Director

Re: **Hospital Preparedness Program Consultant**

Coastal Valleys EMS Agency has retained the consulting services of The Queenstone Group, LLC to assist in the development of several related deliverables for this current Hospital Preparedness Program grant year. The consulting firm's scope of work includes the following:

- Assisting the Agency in completing the "EMS Self Assessment Tool" that is currently being developed by the California State EMS Authority,
- Identifying equipment/supplies inventories for use in Mass Casualty Incidents and Field Treatment Sites,
- Develop Field Treatment Site (FTS) plans for each of the counties in the region,
- Training relevant command staff to that FTS plan,
- Working with each county and their relevant stakeholders to further the development of those counties' Alternate Care Sites,
- Develop a Medical Health Operational Area Coordinator (MHOAC) Directory for each county MHOAC, and
- Providing training for Agency staff on the California Disaster Medical Operations Manual (CDMOM).

The development of the Field Treatment Site plan will help drive and support revision of the CVEMSA MCI plan, ensuring that both plans are congruent and consistent with CDMOM.

The Queenstone Group includes principal Michael Ciruolo, RN MS, and Brian Budds, RN, NP, JD. Mike Ciruolo has experience as an ED nurse, a bioterrorism specialist for

CDPH, and an EMT. Brian Budds brings extensive experience in hospital compliance as well as adult primary care. The team has considerable experience working with EMSA, CDPH, multiple counties, health care associations, and the Bay Area SUASI on such topics as alternate care site plans, medical surge plans, and volunteer healthcare management. The Queenstone Group, LLC's focus is emergency preparedness consulting, project management, and information technology solutions for public health.

As a stakeholder within the CVEMSA Region, your participation and input in this project is greatly appreciated and considered a vital component of this projects success. I would like to encourage all to attend the Queenstone Group's presentation at our Medical Advisory Committee meeting on July 1, 2009 in the DHS Conference Room at 475 Aviation Blvd. Santa Rosa from 12:00 PM - 2:00 PM.

Please contact me should you have additional questions or comments.

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